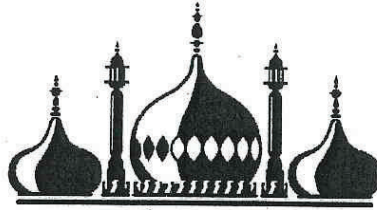


Reminder

ANNEXE 9



Brighton & Hove

IMPORTANT NOTICE

Please pay the arrears shown on the enclosed reminder within 7 days of the date of the notice. If you do not pay the amount due, your instalment arrangement will be cancelled automatically.

If you pay the arrears on this reminder within 7 days, but then fall behind a second time, you will lose your right to pay by instalments, and the total balance will be payable. If it is not paid in full, legal proceedings to recover the debt will be considered.

If you have not paid within 14 days, a Magistrates' Court Summons for the full amount can be issued, without further notice. The cost of the summons is £42⁴⁵, which will be added to the amount you already owe. If a Liability Order is then issued, you will have to pay a further £26. If you still do not pay at this stage, further costs will be incurred.³⁵

Remember:

If you pay the arrears within 7 days from the date of the reminder you will keep your right to pay your Council Tax by instalments.

